Studio Calendar: October - December 2018

Studio Closings
There will be no lessons on the following dates:
Wednesday November 21 - Friday November 23
Monday December 24 - Tuesday, January 1

Group Class
Saturday October 13, 11:00am-11:45am
Saturday December 1, 11:00am-11:45am
No Group Class in November- please attend the Halloween Play-In on Sat Nov 3 instead!

Events
Halloween Play-In, Saturday Nov 3, 3:30-4:30pm, U of A School of Music room 232
Winter Recital, Sunday Dec 16, 5:30pm, Candy's house

Absence Policy
Lesson-switch policy: If you need to miss a lesson, you may switch lessons with another student that week. You are responsible for coordinating the switch. The weekly lesson schedule and a list of contact info for students & parents will be posted on the bulletin board. Please be considerate when asking for a lesson switch and give the other student at least 1 week's notice. Please notify me once you've confirmed the switch. If you can't switch lessons for the week that you will be absent, the make-up policy below applies.

Make-up policy: Students are allowed 2 make-up lessons for 2 absences (with notice) per semester. Additional absences will not be granted make-up lessons and payment is still due for those lessons, regardless of the reason for the absence. The make-ups must be completed within one semester. Make-ups not completed within one semester are forfeited. If you miss a make-up, you may not reschedule the make-up and you forfeit that lesson. There are no refunds or pro-rating for missed lessons (no "skipping").

If you will be absent from lessons for a prolonged period of time (3 weeks or longer), there may be exceptions to the above policy. Please contact me in advance to make arrangements.

No shows: Lessons missed with no notice will not be made up and payment is still due for those lessons.

Teacher absence: If I need to miss a lesson due to an emergency or illness, students can choose either a make-up or a full refund for the missed lesson.

Candy Amato
520-448-7458 | c.n.amato@gmail.com | www.candiceamato.com/lessons